



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, NOVEMBER 24, 2009

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 24, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Belcastro.

2. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
Student Trustees		
Juliana Ciccarelli	✓	
Megan Grocholsky	✓	

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **James Woods**, Controller of Plant; **Sherry Morena**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 24, 2009, as amended:

ADDITION TO THE IN CAMERA AGENDA

ITEM F7 – Primary Class Size Capital Project Revisions

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 October 27, 2009

Moved by Trustee Scalzi

Seconded by Trustee Belcastro

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 27, 2009, as presented.

CARRIED

5.2 November 10, 2009

Moved by Trustee Scalzi

Seconded by Trustee Belcastro

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 10, 2009, as presented.

CARRIED

B. DELEGATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Elizabeth Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education, introduced Rico Schirru, Principal of St. Elizabeth Catholic Elementary School.

Principal Schirru, with the assistance of staff members and the Catholic School Council Chairperson, showcased St. Elizabeth Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Schirru, the staff and School Council Chairperson for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of November 10, 2009 and Consideration of Recommendations

Moved by Trustee Crole

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve receive the unapproved Minutes of the Committee of the Whole Meeting of November 10, 2009, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of November 10, 2009:

2.1 Financial Reports

2.1.1 Monthly Banking Transactions

Moved by Trustee Belcastro

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of October 2009, as presented for information.

CARRIED

2.1.2 Statement of Revenue & Expenditures

Moved by Trustee Belcastro

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at October 31, 2009, as presented for information.

CARRIED

3. Unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meetings

3.1 Unapproved Minutes of October 28, 2009

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the approved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of October 28, 2009, as presented.

CARRIED

3.2 Unapproved Minutes of November 16, 2009

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of November 16, 2009, as presented.

CARRIED

**4. Minutes of the Niagara Falls Elementary and Secondary Family of Schools/
St. George and St. Joseph (Snyder) Catholic Elementary Schools
Attendance Area Ad Hoc Committee Meetings**

4.1 Approved Minutes of November 3, 2009

Moved by Trustee Fera

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board receive the approved Minutes of Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Ad Hoc Attendance Area Committee Meeting of November 3, 2009, as presented.

CARRIED

4.2 Unapproved Minutes of November 11, 2009

Moved by Trustee Fera

Seconded by Trustee Dekker

THAT the Niagara Catholic District School Board receive the unapproved Minutes of Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Ad Hoc Attendance Area Committee Meeting of November 11, 2009, as presented.

CARRIED

5. Approved Minutes of the Special Education Advisory Committee Meeting of October 7, 2009

Moved by Trustee Scalzi

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Special Education Advisory Committee Meeting of October 7, 2009, as presented for information.

CARRIED

6. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

Mr. Syne presented information on a workshop conducted by Dr. Avis Glaze with the Secondary Principals and Vice-Principals which was “kick off” to the extension of the Ministry of Education School Effectiveness Framework (SEF). Dr. Glaze focused her presentation and workshop on the preparation of students for the 21st century; the selection and preparation of teachers to be able to impart the skills necessary for success in the 21st century; the selection and supports for School Principals to help them become effective Instructional Leaders; and the need for Boards to provide the technology and Professional Development to Leaders and teachers.

7. H1N1 Pandemic – Niagara Catholic Preparation and Management

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management, and stated that the Plant Department in conjunction with Principals continue to monitor the cleaning of schools specifically doorknobs, railings, desks and commonly touched hard surfaces twice daily.

Director Crocco informed Trustees that an update from the Niagara Regional Public Health Department indicated that for the week of November 7 to 13 there were 46 new cases of H1N1 in Niagara. The Board has experienced a slight decrease in absenteeism.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

- 1.1 ***Msgr. Dominic Pizzacalla***
Thank You Letter re Year for Priests Dinner
- 1.2 ***Michael Mulhall, Bishop of Pembroke***
Thank You Letter re History of Catholic Education in the Niagara Region Book
- 1.3 ***Fr. Randy Gallant, St. Michael Catholic Church, Fort Erie***
Thank You Letter re Year for Priests Dinner
- 1.4 ***Msgr. Leo Clutterbuck, St. Alfred Church, St. Catharines***
Thank You Letter re Year for Priests Dinner
- 1.5 ***Thomas Collins, Archbishop of Toronto***
Thank You Letter re History of Catholic Education in the Niagara Region Book
- 1.6 ***Fr. Peter Rowe, St. Alexander Church, Fonthill***
Thank You Letter re Year for Priests Dinner
- 1.7 ***Fr. Chris Gillen, St. Patrick Church, St. Catharines***
Thank You Letter re Year for Priests Dinner

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

- 3.1 **Annual Organizational Meeting of Board – December 1, 2009 – 6:00 p.m.**
- 3.2 **Committee of the Whole Meeting – December 1, 2009 – 7:00 p.m.**

4. Trustee Information

4.1 Spotlight on Niagara Catholic – November 24, 2009

Director Crocco presented the Spotlight on Niagara Catholic – November 24, 2009, issue for Trustees' information.

4.2 Calendar of Events – December 2009

Director Crocco presented the Calendar of Events – December 2009 for Trustees' information.

4.3 Pilgrimage Ad 2009

Director Crocco presented the Pilgrimage Ad 2009 which was placed in the local newspapers last week celebrating and recognizing our students and staff who participated in our Annual Pilgrimage Sunday.

4.4 Director's Letter to Families – Vision 2020 Discovery Sessions

Director Crocco presented the Director's Letter to Families – Vision 2020 Discovery Sessions inviting them to participate in the school-community discovery session which will take place between now and February 26, 2010. He reminded Trustees that their session will take place on December 8, 2009 at 6:00 p.m.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Belcastro

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:05 p.m. and reconvened at 9:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Fera

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of November 24, 2009.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of October 27, 2009, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of November 10, 2009, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 27, 2009, as presented.

CARRIED (Item F4)

Moved by Trustee Fera

Seconded by Trustee Crole

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of November 10, 2009, as presented.

CARRIED (Item F5)

Moved by Trustee Belcastro

Seconded by Trustee Scalzi

THAT the Niagara Catholic District School Board approve the revisions to the selection of Primary Class Size Projects as provided in Appendix A.

CARRIED (Item F7)

Moved by Trustee Fera

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the extension of Scott Root for an additional two (2) year period to the Elementary Vice-Principal Pool effective December 18, 2009.

CARRIED (Item F8)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Crole

Seconded by Trustee Nieuwesteeg

THAT the November 24, 2009, meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:50 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 24, 2009**.

Approved on the **15th** day of **December 2009**.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer